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Executive Registry

5-5033

APR 28 1954

MEMORANDUM FOR: Acting Deputy Director (Administration)

SUBJECT : Transfer of Special Liaison Branch from PP Staff  
to FI Staff.

1. Subject request proposes the transfer of certain functions, positions, and personnel from the PP Staff to the FI Staff (Tab A). The positions concerned are identified as BW-39 and BW-40.
2. Tab B reflects concurrence of AD/P. There are no classification involvements and no over-all T/O adjustments concerned.
3. Tab C reflects no objections on the part of the Comptroller.
4. These two positions, with a stenographic position - BW 41-GS-7, formed a unit of the PP Staff. A supplemental action is being initiated to transfer position BW-41 from PP to FI.
5. Approval is recommended for the transfer of the functions, T/O, ceiling and personnel as identified in paragraph 1 above.

25X1A9a

Chief, Management Staff

Attachments: (3)

- Tab A-Memo to DD/A fm Chf.,  
Admin. Foreign Intell.
- Tab B-Memo to ADD/A fm AD/P
- Tab C-Memo to Actg. Management  
Offr. fm Budget Divn.

APPROVED:

Date: 29 April 54

FOIAb3b

L. K. WHITE  
Acting Deputy Director  
(Administration)

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MIS #134

Cy #1

Executive Registry

5-3651

16 March 1954

(1)

MEMORANDUM FOR: Deputy Director (Administration)  
THROUGH: Chief of Administration, DD/P  
SUBJECT: Increase in Ceiling for Special Projects Staff/FI

25X1A9a 1. The establishment of two additional Intelligence Officer positions, grades GS-15 and GS-16, on the T/O of the Special Projects Staff/FI is requested to accommodate the transfer of [REDACTED], as directed by the Chief of Operations, DD/P.

25X1A9a 2. Messrs. [REDACTED] are currently assigned to the PP Staff.

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[REDACTED]  
Chief, Administration  
Foreign Intelligence

2081

CONCURRENCE:

[REDACTED]  
Acting Chief, DD/P-Admin

25X1A9a

MAR 26 1954

MIS#134  
Return to Personnel

- 6 APR 1954

MEMORANDUM FOR: Acting Deputy Director (Administration)  
THRU : Comptroller  
SUBJECT : Transfer of Special Liaison Branch,  
Information and Coordination Division,  
PP Staff to Special Projects, FI Staff,  
DD/P

1. The Special Liaison Branch was established by direction of the DCI for the sole purpose of accommodating the assignment and activities of [REDACTED]. It was attached to the DD/P, PP Staff for administrative purposes only, as stated in memorandum of 14 November 1952 from DD/P to DDCI.

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2. Endorsement to basic memorandum, dated 25 November 1952, by ADD/A approved (a) a T/O of 3 positions (one GS-15/16; one GS-15; and one GS-7), and (b) authorization for DD/P, when it reached its on-duty ceiling, to exceed the ceiling by three employees.

3. Available information indicates that this request to transfer two personnel and two positions to Special Projects does not affect the continuing activity, or the overall DD/P ceiling, but is solely for administrative purposes. The third position will temporarily remain in PP Staff, pending decision as to its final reassignment.

4. In light of the above facts and since there are no classification implications, or overall T/O adjustments involved, this Office has no objection to the proposed transfer.

FOIA b3b [REDACTED]

Harrison G. Reynolds  
Assistant Director for Personnel

APR 6 1954

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Approved For Release 1999/09/20 : CIA-RDP78-03568A001000160033-7

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Acting Management Officer  
Office of the Comptroller

FROM : Chief, Budget Division

DATE: 8 APR 1954

SUBJECT: Increase in Ceiling for Special Projects Staff/FI

1. Reference is made to the memorandum to the Deputy Director (Administration) from the Chief of Administration/FI dated 16 March 1954, same subject.

2. This office has been advised by the staff of the Chief of Administration, DD/P, that provision has been made to transfer the two slots in question from PP Staff to FI Staff. Accordingly, when the personnel transfer has been accomplished, arrangements will be made to also affect a corresponding transfer of funds to FI Staff for the remainder of the current year, and to budget for the additional positions in FY 1955.

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